



Reduced Tuition Application

College/University Name: Louisiana State University of Alexandria, Alexandria, La.

Through a Memorandum of Understanding (MOU) between Central Louisiana Technical Community College (CLTCC) and the above mentioned college/university, CLTCC employees can enroll in college courses at a reduced tuition rate plus any applicable fees.

The following applies to CLTCC employees seeking reduced tuition:

The employee must be seeking a degree that supports CLTCC's SACS accreditation. If the employee is not degree-seeking, but is pursuing a credential that supports SACS accreditation, consideration of reduced tuition may be given.

- a.) The employee must be employed full-time at CLTCC for one (1) year.
- b.) The employee may register for up to six (6) credit hours per semester (including summer sessions) at a reduced tuition rate of \$25 per credit hour for undergraduate courses and \$50 per credit hour for graduate courses. This only applies to courses for which regular tuition and fees are assessed.
- c.) The employee may be assessed certain fees that are not waived, such as an academic excellence fee, operational fee, technology fee, etc.

Approval Process:

1) Employee should complete this section below for verification of eligibility, 2) Submit the completed form to Human Resources for verification and signature, 3) Human Resources will return the completed form to the employee or send it directly to the participating college/university. Step 3 depends on the requirements of the participating college/university.

Semester/Term (fall, spring, summer):	Year:
Name:	SSN:
Enrollment Status (circle one): Full-Time/Part-Time	Current Rank/Title:
Academic Department/Division:	Phone:
Are you seeking a degree (circle one)? Yes/No	
If yes, indicate degree/major:	If no, what credential/certification are you pursuing?



Courses/Hours Scheduled for Reduced Tuition

Courses/ Section	Credit Hours	Courses Applicable to Degree/Credential?

Approved By:

<hr/> <p>Gregory Willis Director of Human Resources Central Louisiana Technical Community College</p>	<hr/> <p>Date</p>
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<hr/> <p>Dr. Barbara Hatfield Provost & Vice Chancellor for Academic & Student Affairs Louisiana State University of Alexandria</p>	<hr/> <p>Date</p>
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