



CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE JOB ANNOUNCEMENT

Industrial Manufacturing Instructor – Adjunct (Natchitoches Campus)

CLTCC serves eleven parishes (Allen, Avoyelles, Catahoula, Concordia, Grant, LaSalle, Rapides, Vernon, Winn, Many, Natchitoches) in central Louisiana and has nine sites: 1) the Main Campus in Alexandria; 2) the Avoyelles Site in Cottonport; 3) the Huey P. Long Site in Winnfield; 4) the Rod Brady Site in Jena; 5) the Lamar Salter Site in Leesville; 6) the Oakdale Site in Oakdale; 7) the Ferriday Site in Ferriday, 8) Sabine Valley in Many, and 9) Natchitoches in Natchitoches, LA. Additionally, CLTCC provides instruction in one state prison and two federal correctional institutions. This position will be domiciled at CLTCC's Natchitoches Campus.

SUMMARY:

Reporting to the Dean of Technical Studies, this position is responsible to provide customized training instruction for classes that are designed to provide individuals with the knowledge and skills necessary to obtain industry employment and related certifications. This position is required to assist in implementing a targeted program that integrates multiple platforms to influence and build and meet with business partners to foster positive relationships with potential prospects, consultants, company/business decision makers, and media information sources; proactively identifying and addressing community business climate issues; and assisting in providing research and information, and/or technology support needed to execute these tasks.

- OSHA
- HSE
- Pipefitting
- Machinist
- Millwright
- Welding
- Crane Operator
- Industrial Technology
- Rigging
- Instrumentation
- Electrical
- Production/Process Operations
- Information Technology
- Project Management
- Six Sigma Quality Management
- NC Operator/Programmer
- Industrial Maintenance

Required Knowledge, Skills and Abilities:

Qualified candidates must have at least 3 (three) years of related work experience in subject matter, as well as one of the following:

- Documented related experience in area of study.
- Certification (s) in the area of study, or High School Diploma, GED, Associate degree or higher in the area of study.
- Knowledge of welding techniques, (oxygen-acetylene, electric arc, and TIG), tools and equipment.
- Knowledgeable in specifications in sketches or building plans to prepare project layout and determine dimensions and materials required.
- Installs machinery and equipment according to layout plans, blueprints, and other drawings in industrial establishment, using hoists, lift trucks, handtools, and power tools: Reads blueprints and schematic drawings to determine work procedures.
- Specific Six Sigma job duties might include instructing cross-functional teams in adapting to and understanding improvement processes, facilitating Kaizen and Rapid Improvement Events (RIEs), and overseeing process improvement projects. These professionals may also be required to interpret customer needs and requirements, translate concepts into practice, identify process improvement opportunities, and quantify results and trends.
- Instrumentation job duties include requiring the instructor to be fully competent to teach, install, maintain, troubleshoot, document and repair a wide variety of industrial instrumentation which include, electronic monitoring, metering, controlling and signaling devices used in the production, treatment and distribution of water. The work covers the entire industrial instrumentation and telemetry trade.
- Pipefitting ability to lay out, assemble, install, and maintain pipe systems, pipe supports, and related hydraulic and pneumatic equipment for steam, hot water, heating, cooling, lubricating, sprinkling, and industrial production and processing systems,

Demonstrated Ability to:

- Understands the needs and expectations of students and community partners.
- Develops and/or use a course syllabus and lesson plans for each course by following established CLTCC guidelines.
- Strong organizational skills with the ability to perform responsibilities in an efficient manner as well as be reliable, resourceful, tactful, self-starting, and cooperative.
- Ability to maintain accurate records, perform under pressure, meet deadlines, and manage multiple priorities effectively
- Maintains accurate student accounting records in compliance with Central Louisiana Technical Community College's policies.
- Conducts course instruction.
- Personal integrity, honesty, and the ability to deal effectively with confidential information.
- Develops and/or maintains instructional supplies.

Skills:

- Excellent written, oral presentation, and interpersonal communication skills
- Excellent team-building skills to build trust with others in a rapidly changing environment
- Excellent organization, planning, and prioritization skills are essential

Preferred Minimum Qualifications:

- Any of the following certifications (partial list) NCCER, OSHA, AWS, ASME, MSSC, etc.
- Five years positive experience in the fabrication, joining and repair of a variety of metal objects, equipment, fixtures and structures.

Compensation:

Compensation will be \$30.00 per hour.

Application Instructions:

- A cover letter of no more than two pages indicating how the qualifications and employment standards listed in this position announcement are met.
- A detailed résumé that summarizes educational preparation and professional experience for the position.
- Candidates selected for an interview must provide:
 - College and university transcripts showing the awarded/conferred degree to meet required educational qualifications. Unofficial transcripts are acceptable at the time of application.
 - Three letters of recommendation are required. To honor applicant confidentiality, a letter of recommendation from your current immediate supervisor is not required.
 - The names, home and cell telephone numbers, and e-mail addresses of three references. Applicants will be notified before references are contacted.
- The selected candidate will be required to undergo a background check.

Submit documents to:

Central Louisiana Technical Community College
Human Resources

Attention: Industrial Maintenance Instructor (Natchitoches Campus)

4311 South MacArthur Drive

Alexandria, LA 71302-3137

Or

ElizabethLewis6@cltcc.edu

Positions will remain open until filled. For full consideration resume' must be submitted 12-12-17.

Central Louisiana Community College is an Equal Opportunity Employer in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, this Educational Agency upholds the following policy: Central Louisiana Community College campuses assure equal opportunity for all qualified persons without regard to race, color, national origin, gender, religion, age, disability, marital status, veteran status or sexual orientation in admission to participation in, or employment in the program and activities of this system. Each campus welcomes handicapped individuals and has made buildings accessible to them.

Title IX Coordinator/ADA/Section 504 Coordinator:
Human Resources Director (318) 487-5443 ext. 1154
4311 South MacArthur Drive
Alexandria, LA 71302