



**CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE
JOB ANNOUNCEMENT**

Welding Instructor - (Temporary Position)

Central Louisiana Technical Community College (CLTCC) invites applications for the position of Welding Instructor located at the **Winnfield Campus in Winnfield, Louisiana**. CLTCC serves nine parishes (Allen, Avoyelles, Catahoula, Concordia, Grant, LaSalle, Rapides, Vernon, Winn) in central Louisiana and has seven sites: 1) the Main Campus in Alexandria; 2) the Avoyelles Site in Cottonport; 3) the Huey P. Long Site in Winnfield; 4) the Rod Brady Site in Jena; 5) the Lamar Salter Site in Leesville; 6) the Oakdale Site in Oakdale; and 7) the Ferriday Site in Ferriday. Additionally, CLTCC provides instruction in three state prisons and two federal correctional institutions.

SUMMARY:

Reporting to the Welding Department Welding Coordinator, the Welding Instructor is responsible for assessing and training efforts to meet the needs of area industry.

Duties and Responsibilities:

- Provides and supports classroom instruction for the Welding Program;
- Meets with students, staff members and other educators to discuss students' instructional programs and other issues
- Selects and assesses student learning outcomes, fosters effective learning in both classroom and lab settings, and promotes good public relations via contacts and regular communications with business, industry, and the public sector
- Maintains and reviews classrooms and laboratories in accordance with approved classroom and lab management plans.
- Supports the development and facilitation of high school/college programming, transfer articulations, and other collaborative partnerships;
- Tracks the academic status of Welding Program students to ensure good academic standards are maintained and appropriate action is taken to refer students to necessary remediation or support services;
- Attains, maintains and reviews program certification requirements, as appropriate.
- Assures all academic practices and student records for both current and former students of the College comply with local, state, federal and accrediting body (COE, SACS, etc.) regulations;
- Follows and enforces rules and regulations as described by the Louisiana Community and Technical College System and other policies and procedures established by the college;
- Performs other duties as assigned.

Knowledge of:

- SMAW, GMAW, FCAW, and GTAW Welding Processes
- Applicable laws, codes, regulations, policies, and procedures

- FERPA
- Teaching and learning strategies

Demonstrated Ability to:

- Apply knowledge of and experience in accreditation processes, specifically related to student learning outcomes, program review and integrated planning;
- Effectively use technology and computer software programs, including MS Office
- Organize and manage individual projects.
- Promote collegiality, staff cohesiveness and the core values of the institution.
- Analyze, problem-solve and make decisions.
- Provide excellent customer service to faculty, staff, current students, prospective students, alumni, business and industry partners, community representatives and other stakeholders
- To work with a diverse population.

QUALIFICATIONS

- High school diploma, GED, or equivalent and a background in Welding.
- Technical Diploma in Welding field from an accredited college.
- A strong commitment to and passion for the mission of the comprehensive community college
- Commitment to staff diversity, learning and development

Salary:

Compensation will be within this range and commensurate with education and work experience.

Application:

Review of applications may begin on May 19, 2018 and will continue until the position is filled.

Deadline:

Interviews may occur throughout the application period.

Application Procedure:

Procedure: To apply, send completed resume', letter of interest, references, transcript and certification materials to:

Central Louisiana Technical Community College
Human Resources
Attention: Welding Instructor (Winnfield Campus)
4311 South MacArthur Drive
Alexandria, LA 71302
Or email Elizabethlewis6@cltcc.edu

Central Louisiana Community College is an Equal Opportunity Employer in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, this Educational Agency upholds the following policy: Central Louisiana Community College campuses assure equal opportunity for all qualified persons without regard to race, color, national origin, gender, religion, age, disability, marital status, veteran status or sexual orientation in admission to participation in, or employment in the program and activities of this system. Each campus welcomes handicapped individuals and has made buildings accessible to them.

Title IX Coordinator/ADA/Section 504 Coordinator:

Human Resources Director (318) 487-5443 ext. 1154

4311 South MacArthur Drive

Alexandria, LA 71302