



CENTRAL LOUISIANA TECHNICAL COMMUNITY COLLEGE

Job Announcement

Practical Nursing Coordinator – 09 Month Position – Jena Campus (2 positions)

CLTCC serves eleven parishes (Allen, Avoyelles, Catahoula, Concordia, Grant, LaSalle, Rapides, Vernon, Winn, Many, Natchitoches) in central Louisiana and has nine sites: 1) the Main Campus in Alexandria; 2) the Avoyelles Site in Cottonport; 3) the Huey P. Long Site in Winnfield; 4) the Rod Brady Site in Jena; 5) the Lamar Salter Site in Leesville; 6) the Oakdale Site in Oakdale; 7) the Ferriday Site in Ferriday, 8) Sabine Valley in Many, and 9) Natchitoches in Natchitoches, LA. Additionally, CLTCC provides instruction in one state prison and two federal correctional institutions. This position is domiciled at our Jena campus.

SUMMARY:

Reporting to the Jena Campus Nursing Coordinator, the Practical Nurse Instructor will provide instruction for PN-level nursing courses within the PN program curriculum, as assigned by the Dean of Allied Health. The Instructor will be responsible, in cooperation with other program instructors, for providing students with a complete syllabus containing course objectives. The instructor is also responsible for presenting enthusiastic, well prepared, organized, and clear lectures and classroom activities consistent with the course syllabus as well as labs and clinical experiences compatible with course content. The lecture, labs, and clinical experiences will be designed to continually promote the development and effective use of skills in areas such as critical and analytical thinking, evaluation, communication, computation, problem solving, and decision-making; providing the student with timely information and feedback on his/her academic progress relative to quizzes, tests, homework, and projects; maintaining accurate, up-to-date records of student academic performance; and possessing a thorough knowledge and understanding of all college policies.

Duties and Responsibilities:

- The Practical Nursing Instructor will provide instruction for PN-level nursing courses within the PN program curriculum, as assigned by your supervisor.
- The Instructor will be responsible, in cooperation with other program instructors, for providing students with a complete syllabus containing course objectives.
- The instructor is also responsible for presenting enthusiastic, well prepared, organized, and clear lectures and classroom activities consistent with the course syllabus as well as labs and clinical experiences compatible with course content.
- The lecture, labs, and clinical experiences will be designed to continually promote the development and effective use of skills in areas such as critical and analytical thinking, evaluation, communication, computation, problem solving, and decision-making; providing the student with timely information and feedback on his/her academic progress relative to quizzes, tests, homework, and projects; maintaining accurate, up-to-date records of student academic performance; and possessing a thorough knowledge and understanding of all college policies.

- Establish and adhere to learning objectives as stated in course syllabi.
- Develop evaluation methods that fairly measure student progress toward objectives.
- Evaluate and utilize student work to promote maximum learning.
- Effectively administer assessment of student learning and technical objectives.
- Maintain accurate, complete, and correct records as required by law and administrative guidelines.

Required Minimum Qualifications:

- Registered Nurse (current Louisiana license in good standing with no disciplinary action pending).
- Possess an Associate’s degree in nursing.
- Minimum of three (3) years’ nursing experience.
- At least one of the three years experience must have been as a medical-surgical hospital staff nurse providing direct patient care.
- Must have practiced as a nurse for a minimum of six full-time months during the three years immediately preceding application.
- Experience or education as nurse educator or trainer preferred.
- Effective oral and written communication skills.
- Ability to interact effectively and professionally with students, staff, and faculty.
- Display a student-centered approach.
- Willingness to reinforce all lecture lessons with hands-on experiences when resources permit.
- Consistently demonstrate the highest levels of integrity and professionalism.
- Physical and emotional qualifications (the incumbent may be required to use the following requirements during any part of the working day): speaking, hearing, walking, visual observation of student performance, hand/eye coordination to perform computer applications, and consistency of temperament.
- Computer literate.
- Commitment to staff diversity, learning and development.

Salary:

Compensation will be \$35,904.00 - \$50,000.00 per year commiserate with professional work related experience and education.

Application:

Review of applications may begin on May 19, 2018 and will continue until the position is filled.

Deadline:

Interviews may occur throughout the application period.

Application Procedure:

Procedure: To apply, send completed resume’, letter of interest, references, transcript and certification materials to:

Central Louisiana Technical Community College
Human Resources

Attention: Nursing Instructor (Jena Campus)

4311 South MacArthur Drive

Alexandria, LA 71302

Or email ElizabethLewis6@cltcc.edu

Central Louisiana Community College is an Equal Opportunity Employer in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, this Educational Agency upholds the following policy: Central Louisiana Community College campuses assure equal opportunity for all qualified persons without regard to race, color, national origin, gender, religion, age, disability, marital status, veteran status or sexual orientation in admission to participation in, or employment in the program and activities of this system. Each campus welcomes handicapped individuals and has made buildings accessible to them.

Title IX Coordinator/ADA/Section 504 Coordinator:

Human Resources Director (318) 487-5443 ext. 1154

4311 South MacArthur Drive

Alexandria, LA 71302