



“Do It Right” Scholarship Appeal Form

First Name

Last Name

Student ID Number (LoLA number)

Program of Study

Session/Semester/Year

Students who receive the Brian Caubarreaux “Do It Right” Scholarship are expected to complete their program of study in six semesters, or two years.

There may be circumstances beyond the student’s control that may prevent the student from earning the credential within the two year time frame. Examples of these circumstances include, but are not limited to: personal tragedies, illness, or natural disasters.

If the scholarship recipient is unable to complete his/her program of study within the allotted time frame, he/she must submit a personal statement to the CLTCC Office of Financial Aid to request additional time for program completion, along with supporting documentation to demonstrate a circumstance exists. Examples may include:

- Signed doctor’s statement on office letterhead
- Death Certificate, obituary, or announcement

Once all documentation is received, it will be reviewed by members of the scholarship committee, and a decision will be made within two weeks of receipt of the appeal.

Please submit this form, a personal statement, and supporting documentation to the CLTCC Office of Financial Aid. You can mail, fax, or scan the information to the Financial Aid Office. The address is listed below.

Central Louisiana Technical Community College
Office of Financial Aid
4311 S MacArthur Drive
Alexandria, LA 71302
Fax: 318-487-5690
Email: kellycaruso@cltcc.edu

Should you have any questions, please feel free to call Kelly Caruso in the Office of Financial Aid at 318-487-5443, ext. 1130.

Revised October 2017