



**COURSE SUBSTITUTION/COURSE WAIVER**

**Student Name:** \_\_\_\_\_

**Banner Student I.D. No.** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Program Major:** \_\_\_\_\_

Course Substitutions and Course Waivers are to be requested by Faculty advisor.

COURSE SUBSTITUTION			
Course Taken (no. & title)	College	Grade	Accepted for (course no. & title)

COURSE WAIVER
<p>The following course, _____, will be waived due to extenuating circumstances, e.g. course no longer required, course no longer offered, course content embedded in another course, etc. (Justify Below)</p> <hr/>
<p><b>NOTE: The number of total credit hours for a program exit must be earned to receive a credential.</b></p>

**Approval:**

\_\_\_\_\_  
Program Academic Advisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vice Chancellor of Academic/Student Affairs or Designee

\_\_\_\_\_  
Date

**Processed:**

\_\_\_\_\_  
Student Affairs Office

\_\_\_\_\_  
Date